

MINUTES OF COUNCIL MEETING

ANPS Canberra Region Inc.

5.00 pm, Tuesday, 6 March 2018 at ANBG

Attendees

Lucinda Royston (Chair), Geoff Butler, John Carter (Minutes), Greg Quinn, Ben Walcott, Bill Willis

Apologies

Naomi Boccola, Darren Boulton, Megan Dixon, Philip Fradd

Minutes of 6th February 2018 meeting

Amended and Moved: John Carter, 2nd: Ben Walcott: Carried.

Council noted that the Minutes would be uploaded to the ANPS Canberra website.

Matters Arising from Minutes

Clarification of status of Weedswap

Council noted that no formal advice had been received from the ACT Government and uncertainty would remain because government decision-makers were unsure as to whether Weedswap would receive an ACT Budget allocation. Rosemary Blemings had had to advise growers that Weedswap would not go ahead because there was a lead time for the preparation of suitable plants. Geoff Butler undertook to seek information from the ACT Government.

New Gatekeeper and Supper Organiser

A roster had been created for the Gatekeeper. Supper organisation remained unclear.

Bulletin Editor and Secretary

Lucinda advised that a member had made preliminary contact regarding the Bulletin Editor position. Council decided to advise the membership that the May Bulletin would be the last unless an editor was found. After May members would only receive notification of meetings via a brief email—no hard copies would be distributed.

The Secretary position remained vacant.

Correspondence In

No correspondence was received.

Correspondence Out

1. Correspondence to Ian Tranter advising that the maximum number of requests for additions to the Plant Label Database remained at 10 per year and that appropriate information needed to be provided to enable identification.
2. Correspondence to Merren Sloane advising her of the new Plant Label Database Team members.

Treasurer's Report:

Use of old Westpac account

The Treasurer noted that the old Westpac account had been cleared, but despite advice to purchasers of the ANPS book, payments into that account were still being made.

Geoff Butler suggested that the account should be closed and that businesses would eventually discover this fact. It was normal practice for business to be charged a surcharge on unpaid bills after 30 days so businesses would soon find out if they were attempting to pay into a closed account. He

suggested information should be added to ANPS invoices advising that after 30 days a 1% surcharge would be added to unpaid bills.

Treasurer's Report be accepted as circulated
Moved Ben Walcott; 2nd John Carter. Carried.

Council noted that the Treasurer's Report would be attached to the minutes.

Presidents Report

Lucinda noted that in her absence after May, the Vice-President, Bill Willis, would take over her duties.

Agenda items

March sale.

Council discussed progress in preparing for the March sale at the ANBG.

Council noted that previous sales were advertised on Facebook and that Alison Roach had asked that this advertising continue.

John Carter advised that he had been contacted by Canberra Radio suggesting ANPS might like to spend \$700 on advertising on the 2CA Drive Time show and on 2CC during the Saturday Garden Guru program.

Moved: Ben Walcott, 2nd: Lucinda Royston: That Alison Roach be authorised to spend \$200 on Facebook advertising; and John Carter be authorised to purchase up to \$500 worth of advertising with 2CA and 2CC. Carried

Council noted that Julie Lindner had needed to create an additional 120 picture labels for the sale. These did not represent new taxons being sold, but taxons where more than 10 plants were being sold for the first time.

Ben Walcott advised that he had sent a request to the Pollen Cafe for the provision of \$10 vouchers to sale volunteers. He added that Neville Page had agreed to run the accession/de-accession system for the plants arriving for sale.

Council noted that there was a function at the ANBG on the evening of the Friday set-up. John Carter agreed to provide security for the plants until the function finished.

Discussion of Issue Paper—instructions to law firm
John Carter agreed to follow this up with Megan.

ANPS Website Update

Bill Willis advised that he, Ros Walcott, and Ben Walcott had met with Giraffe. A draft website would be created and would include as part of the set-up, administration rights to various members. It was important to appeal to the younger demographic. Bill noted that the Society's biggest asset was its knowledge base.

PLDB Team remit—draft duty statement sent to Geoff Butler

Geoff Butler noted that he had received a draft PLDB Team guidelines from Merren Sloane upon which he was requested to comment. This was done and returned to Merren who addressed the comments made on the draft, and then asked that he endorse the draft before sending to Council for

discussion, which was done. He raised the issue of the need for Council to endorse new members of the PLDB Team and questioned whether it was necessary for this extra procedure when the PLDB Team was fully capable of doing so. However he would accept what Council decided on this matter. He noted that policy determination resided with Council and that major proposals from the PLDB Team would need to come to Council for endorsement. He added it was important that there be regular reports to Council from the PLDB Team (as is currently done)—Council had to be proactive in reminding all subcommittees of the need for reporting.

It was agreed that the draft PLDB Team duty statement be forwarded to new members of the PLDB Team for their input prior to final endorsement by Council.

Council noted that Ben Wallace had previously been invited to be an adviser for the PLDB Team. Council decided he should become a member of the Team.

Greg Quinn advised that he had created an online form for proposals of new plants for the PLDB.

Greg Quinn also advised that the database underlying the PLDB was on An van den Borre's computer. Council considered that this information should be more readily accessible.

Moved: Geoff Butler, 2nd: Ben Walcott: That the PLDB Team and Council be provided with read only access to the database underpinning the PLDB. Carried.

Other Business

Pot Ordering

Lucinda Royston advised that Damian De Marco had offered to coordinate the ordering of pots. She would advise Nola McKeon. John Carter would advise the growers.

Membership

Ben Walcott advised that about 20 people had been removed from the membership list. Reminders had been sent in several Bulletins leading up to the end of the membership year (31st December).

Membership fees

Ben Walcott, as Treasurer, advised that membership fees contributed \$10 000 to the Society and that plant sales contributed about \$48 000 per annum. Printing and postage of bulletin and newsletters amounted to \$6000.

Council discussed various options for membership fees and their implication for the Society.

It was noted that the membership would need to contribute to any discussion on particular proposals. Bill Willis suggested that one possible strategy would be to create an issues paper and invite those who responded with a written positive contribution a discussion meeting on the matter.

Closure

At 6.50pm, the President closed the meeting.

Next Council Meeting

Tuesday, 10 April 2018 at 5.00 pm Dixon Room, ANBG.